

Parents Club Meeting Minutes

Thursday, September 6, 2007

Introduction of officers

Tina Kanary, president

Melanie Christiansen, vice president

Tony Comes, treasurer

Mary Sood, secretary (absent)

Budget review and approval

Income

- Fundraiser is Big Yummy – starts today with kick off and sales last a little over a week. Payment is due upon delivery (3 – 4 weeks). We have had success with this company in the past.
- Kohl's gift cards – Must be purchased from Mrs. Bettinger who is chairing this ongoing fundraiser. \$50 increments, percentage of sales goes to Crossgates
- Boxtops for education – Lena Arnotte is chairing this fundraiser. Send in packs of 30 or 100 box tops to earn dress down passes. 100 = guaranteed dress-down, 30 = chance in monthly drawing to win a dress-down pass.
- Ink cartridges – Place empty ink cartridges in large box in school lobby. We send them in and get money for the school.
- Kroger cards – purchase \$5 gift card from Tina K. and add more credit at the store. Use to pay for your purchases and Crossgates earns 5% of the sales.
- Meijer cards – this program keeps changing so details were unclear, but they do pay a percentage to school. Tina Kanary is also the contact person for this.
- Market Day - Melanie Christiansen chairing. Monthly fliers distributed. We earn 10% of sales. \$3,000.00 goal for October sales would mean \$300 profit *and* \$400 books for library.
- Skating Parties @ Ohio Skate. This monthly event is shared with Beverly. Once we get attendance of 75 students, we get a percentage of the admittance fees.
- Candy Grams – these are candy and notes sold around Valentine's time. Kids can buy and have delivered to other classes, their classmates, or even to take home to parents and siblings.
- Kids Night Out – on Fridays 6 pm – 8 pm, need volunteers to chair these events. Examples would be movie night, bingo night, dances, et cetera.
- Holiday Shop – fun for kids. Everything costs the same, \$w1.50
- Total income for the year is estimated \$16,075.00

Expenses

- www.crossgatesparentsclub.Org - our website, hosting, emails
- Social – buying snacks, tablecloths, centerpieces, etc
Bulletin boards – money for library boards
- Sunshine club – for birthdays, family loss, et cetera – need volunteer
- Spirit Committee – spirit wear, t-shirts, can wear them last Friday of each month, \$\$ goes to spirit week – example silly socks, crazy hair, need volunteer for this!
- Guard party – 4th, 5th & 6th graders go to UT Rec Center and have party
- Principal's list – ever quarter they have party (breakfast with principal)
- 6th grade party & recognition – party, awards ceremony, cake
- Bonding of parents club – our insurance start with \$1,000.00
- Directory – Rebecca Thomson (?) Paper sent home for info and published. Our cost is just copying, and sold for \$1.00 each at conferences in November.
- Library fund – was not used last year. This year we intend to use towards nice bookmarks for the kids, extra books, and incentives.
- Scouts – no boy scout leader. Daisy scouts start with nothing and generate no sales, so they start out with \$100.00
- Field Day – Big outdoor party day on a Friday in May.
- Scholarship Fund – Bowsher graduate must have attended Crossgates, Byrnedale & Bowsher. Includes plaque with their name on it. This will be revised.
- Bus money – 1 bus per grade and bus for special education field trips
- Teacher's spending allowance, \$200 each. Last year it was \$150 – they need to turn in receipts for reimbursements.
- Family events – Donuts for Dads in April and Muffins for Moms in May; grandparents day on Sept 11th.
- Staff/teacher appreciation – lunches, teacher week
- Volunteer appreciation = book fair, last year chocolates and thank-you's

- Events/Programs/Equipment – we do pay for a lot of things, including TV replacements
- Christmas gifts for faculty and staff

Motion was made to approve budget, seconded and voted, motion was passed.

It was suggested that the potholes in the circular drive need to be fixed. Since this is not intended for parents' use (bus use only) this would not be an issue for us.

Tony Comes reviewed progress on our School Sign project. He provided bid information for signs and optics, including 4 rows of letters per Mr. DeLucia and logo on it would be \$4,395. on quote or \$5,495.00 another. Tony will follow up for rules on dimensions and whether it is required that we use union electricians. Since the school board is not paying for the sign, it may not be necessary. This expense was voted on and approved last year, so no need to re-vote. We will follow up next month's meeting.

Volunteers are still needed for many activities and committees. Please sign up or email for any help you can provide. Individual sheets will be sent home as well.

Upcoming events – Big Yummy Fundraiser, Hero's night, picture day, Chuck E Cheese fundraiser night TBA.

Request/Approve paper cutter. Any expense over \$50 needs to be approved by meeting of the club. Blade is bent, so a simple sharpening is not a solution. Motion was made, seconded, and approved for purchase of paper cutter.

Mr. DeLucia Q & A

At each meeting, Mr. DeLucia, our school principal attends to touch base on school issues, make suggestions or requests on behalf of faculty & staff, provide feedback and answer questions.

Red Cross Blood Drive – Monday Nov 5th – need volunteers for 3 pm to 8 pm.

Bowsher Homecoming Parade Friday September 21st, everyone invited to march. Meet at 4:30 pm at Pickford Park.

Early dismissal on September 19th because of teacher in-service on pacing guide for state standards.

Formula writing, a better way to write – teachers have been in-serviced on the new methods. Books for this program cost \$600. Proposal that pizza money go towards this.

Offered e-mail availability for future questions or contact dennis.delucia@tps.org

Parking question – do not park on side of street opposite of school for dropping off or picking up students. Do not park or pull into back parking lot unless you are coming into the school.. Cones and guards are doing a good job. Suggestions are welcome Volunteers may be needed to be outside school offering gentle reminders

Recess will start when volunteer positions are filled. We need two parents for each lunch period. Will start ASAP

Parent meetings are available at several schools to discuss new grade cards.

Mr. DeLucia to check on when library will open for students. Volunteers are ready but need cards and student database, per librarian. Mr. D will follow up on this.

Background checks need to be done on each volunteer. No cost to you and this is for the safety of all students and the school.

Student ID's are not intended for elementary students at this time.

Treasurer's report & procedures

- Debit card – Tina will have possession at all times. You must sign card out with her if needed
- Dual signature on any checks – Tina and Tony
- If delivering cash to school, please use sealed envelope. You count it and initial it on the envelope
- There is a receipt book, hand any cash directly to Tina or Tony
- Our account should only have \$1,000.00 to start but we have \$16,000.00. This is partially because of the delay in obtaining the school sign. We pay for a lot of things at the school, so this money will undoubtedly be used and should not be considered “extra”.
- Tony has a “bad check” list in the office. It is in a white envelope with his name on it. Do not accept checks from those people.
- Ask for Driver's license number on checks for identification verification if you are unfamiliar with the person. If you have any questions, call Tony any time. We do go after bad checks collection.
- If you spend money out of your own pocket, we will reimburse you with a check upon presentation of a receipt.

Closing Q & A

We are not having a walk-a-thon this year as there were a lot of hours put into it for not much profit.

People are always welcome to give directly to “Crossgates Parents Club” in lieu of fundraisers if they prefer.

Please encourage other parents to become involved.

Every second parents club meeting is in the evening so that those who work days may participate.

Pizza money is supposed to be cash-only but Tina has approved checks upon request.

We will not discourage checks for the book fair

Parents are encouraged to bring their children, and pre-school kids to the book fair, even when volunteering.

The next meeting will be held October 4th in the library at 7 p.m.